

**School Library System Plan of Service 2006-2011
(July 1, 2006 - June 30, 2011)
ATTACHMENT #4
COUNCIL BY-LAWS**

CATTARAUGUS-ALLEGANY SCHOOL LIBRARY SYSTEM

Article I **NAME:**

The name of this organization shall be the Cattaraugus-Allegany School Library System Council ... referred to as CASLS Council.

Article II **PURPOSE:**

1. This council shall propose and implement policy
2. This council will monitor progress of this school library system
3. This council will monitor progress of the member school libraries and offer assistance and services
4. This council shall work closely and advise the director on all matters connected with the system (ex. plan of service, member plan, budget, staff development)
5. This council will review work of the Communication Coordinators group and their individual committees
Amended by CASLS Council 5/19/2009
6. This council will promote communication and advocacy among members and throughout the school districts

Article III **MEMBERSHIP**

1. Composition

The council shall be composed of 9 members. Members will be from varied backgrounds; librarians from schools (public and private) and public systems, 3 R's systems, school administrators, community.

School Library System director and secretary to the director are permanent ex-officio members.

Amended by CASLS Council 5/23/2003

Amended by CASLS Council 5/19/2009

2. Appointment

- a) Members shall be appointed by the council, keeping the varied backgrounds in the membership.
- b) Each year, 2/3 of the membership remains and 1/3 is replaced.

3. Term

- a) The term of office shall be for 3 years running 7/1-6/30.
Amended by CASLS Council 5/9/2006
- b) Council members may serve two consecutive terms. These members may be reappointed after a lapse of a 1-year term.
Amended by CASLS Council 8/18/2004
- c) Public and college librarian members may serve until they decide not to.

Added by CASLS Council 9/23/2004

4. Attendance

- a) If a council member has attended only two meetings he or she will be asked to consider resigning from the council.

5. Vacancies

Vacancies occurring will be filled by a nominating committee of the council.

Article IV **CHAIR**

The council shall elect a chair at the last meeting of the school year to serve one year with a maximum of 2 consecutive terms beginning 7/1/2007.

Amended by CASLS Council 10/3/2006

Article V **MEETINGS**

1. Council will meet a minimum of four times per year, dates decided at the last meeting of the school year
2. Meetings will be scheduled on different days of the week to accommodate the representation from school districts (due to class schedules etc.)
3. Meetings may be held in person or electronically including, but not limited to, teleconferencing, email, video conferencing, others as deemed necessary.

#3 Added by CASLS Council 5/19/2009

Article VI **COMMITTEES**

1. Committees are established by the CASLS Council. Formation of a committee may take place at any meeting - based on necessity

Article VII **AMENDMENT OF BY-LAWS**

These by-laws may be repealed, amended, or added to by a majority of the council

Adopted by Council 1/13/2005

By-laws of the Cattaraugus Allegany BOCES School Library System are not intended to supercede local educational agency policy, education law, or regulations of the commissioner.